# Dear Parents,

Welcome to TSW's After School Program! As an Early learning childcare center, we understand routine, and structure best supports learning and fosters wellbeing in children. This understanding of childhood development continues in our After School Program; therefore, our daily routine will be organized in the following way:

# After School Schedule:

- 3:00-3:10 Arrivals / handwashing
- 3:10-3:30 Snack time
- 3:30-4:00 Homework / Quiet Play
- 4:15-5:00 Playground visit (weather permitting) / Movement games
- 5:00-6:00 Teacher directed activities / crafts/ social time

# Half Day:

- 12:45-1:15 Lunch / handwashing
- 1:15-2:00 Rest time / Quiet activities
- 2:00 -2:30 Teacher directed activities / crafts/ social time
- 2:30-3:00 Snack time
- 3:00 4:45 Playground visit (weather permitting) / Movement games
- 5:00-6:00 Dismissal / crafts/ social time

### Full Day: (Holiday / Backup Care)

- 7:30 -8:00 Morning arrivals
- 8:00-9:00 Breakfast / handwashing
- 9:00-9:45 Teacher directed activities / crafts/ social time
- 10:00-11:30- Playground visit (weather permitting) / Movement games
- 11:30-12:00- Bathroom / handwashing
- 12:00- 1:00 Lunch
- 1:00-2:00 Rest time / Quiet activities
- 2:00 -2:30 Teacher directed activities / crafts/ social time
- 2:30-3:00 Snack time
- 3:00 4:45 Playground visit (weather permitting) / Movement games
- 5:00-6:00 Dismissal / crafts/ social time

# **TSW After School Policy:**

Children attending TSW's after school must comply with all TSW rules and regulations. Parents will receive a TSW Parent Handbook containing all policies and procedures. All families must complete enrollment paperwork and tuition fees.

### How it works:

TSW staff member(s) pick up the children from Daniel Webster at the end of the school day. Daniel Webster school should have a list they've created via parental notification of who will be going to "Tati's". Tati's afterschool children are grouped together and wait to be received by a "Tati's" staff member.

Our Tati's staff member has her own list and verifies that everyone is present. Children are walked over to the center. Once at the center, they wash hands and get ready for snack time.

After snack time they are assisted with any homework. Children who do not have homework will be provided with developmentally appropriate enrichment activities. Once homework is completed children are allowed to play with games and materials provided for their age group.

Afternoon Park time is also offered if time allows. Children will visit Gregory Park or the school yard.

#### **After School Pricing:**

\$95 (Weekly)

\$45 Half Days (Daily)

\$55 Holiday/Full Days (Daily)

Once enrolled with our afterschool program you are automatically enrolled in our half day and holiday program.

Payment for enrollment is not mandatory.

If childcare is needed on days when Daniel Webster School is closed parents must notify the office with a weeks' notice. Half day and/or full day care will be charged accordingly.

TSW accepts all forms of payment and Urban League.

Policies:

- All after school paperwork must be completed prior to enrollment.
- Children who do not attend their regular school day will not be allowed to enter the after-school program.
- Parents must notify the office a week in advance when children will be attending Half Day or Holiday/Backup Care.



- Afternoon snacks for your child, and water bottle must be provided by parents but will be refilled at the center as needed
- Parents must provide all meals for children attending Half Day or Full Day care. TSW is not responsible to order or provide food on these days

I have read and received a copy of the information/policies listed above.

Child's Name:	Date
Parent/Guardian's Signature:	